

**IOWA COSMETOLOGY EDUCATORS
AUDITION APPLICATION**

Please check the applicable box for the Iowa Cosmetology Educators audition

| | | | |
|---|--|--|--|
| LADIES SECTION <input type="checkbox"/> | ESTHETICS SECTION <input type="checkbox"/> | GENTS SECTION <input type="checkbox"/> | NAILS SECTION <input type="checkbox"/> |
|---|--|--|--|

Application Date : _____ (must be received 20 days prior to audition)

General Information

Name: _____

Business Address: _____

City: _____ State and Zip: _____

Residential Address: _____

City: _____ State and Zip: _____

Business Phone: _____ Home Phone: _____ Cell Phone: _____

Preferred Email: _____ Secondary Email: _____

Fax number (if applicable): _____

Preferred contact information. Please check all that apply.

Business Phone: _____ Home Phone: _____ Cell Phone: _____ Text Message: _____

Preferred Email: _____ Secondary Email _____

General Information continued

Do you hold a current license issued by the Iowa Board of Cosmetology Arts and Sciences or the Iowa Barber Board?
Yes____ No____

License number: _____ State: _____ Discipline: _____

License number: _____ State: _____ Discipline: _____

License number: _____ State: _____ Discipline: _____

License number: _____ State: _____ Discipline: _____

Number of years of professional experience: _____

Please check all that apply.

Salon employee____ Salon owner/manager ____ School owner/manager ____ Instructor ____

Barber salon owner/manager____ Barber stylist ____ Independent Contractor ____

Other ____ Please describe: _____

Years that you have been a member of the Cosmetologist and Barbers of Iowa (CBI) _____

CBI Member number: _____ CBI Affiliate Number: _____

List any activities or offices that you have participated in for CBI:

List any activities or offices that you have participated in for other organizations:

ICE Membership Expectations

1. Applicant is required be an active member of the Cosmetologist and Barbers of Iowa.
2. Applicant must be enthusiastically engaged in the profession.
3. Applicant must be a person who is eager to give time and efforts to ICE activities with a positive attitude.
4. Applicant must practice professional and ethical practices in their local community and affiliate.
5. Upon passing the audition, applicants are strongly encouraged to:
 - a. Be an active participate in local affiliate and state meetings.
 - b. Be an active participant at ICE meetings.
 - c. Willing to attend training courses offered by ICE.

ICE Audition Expectations

1. The ICE Audition Chairman must receive the Audition Application 20 days prior to the date of the audition.
2. Applicant must submit a cover letter, resume with 3 personal and 3 professional references with the application at least 20 days prior to the date of the audition.
3. Develop a Lesson Plan and bring 4 copies to the audition. The examiners will get a copy of your lesson plan to use during your micro-teaching presentation. You may use a lesson plan during your presentation.
4. Applicant will execute a micro-teaching presentation in the section of their choice (20 to 30 minutes in length).
5. Applicant will be responsible for supplies and equipment. If you need an electrical outlet, please let the ICE Audition Chairman prior to the micro-teaching presentation.
6. Enclose a check for \$_____ made payable to the Iowa Cosmetology Educators. The amount includes the exam audition fee and registration fee for meeting.

Preparation for Audition

1. Applicant will provide a relevant **lesson plan** for the microteaching presentation.
2. Applicant will **demonstrate a 20-30 minute-in length, micro-teaching lesson** that corresponds with the chosen section to participate in (Ladies, Gents, Esthetics, Nails).
3. Applicant will provide a **cover letter** stating why you would like to be a member of the Iowa Cosmetology Educators team and what excites you about teaching.
4. Applicant will develop a **1 page resume** that includes your professional experiences.
5. Applicant will provide a **reference page with 3 personal and 3 professional references** included on the reference page of the resume.
6. Applicant part takes in an **interview (15 to 30 minutes)**.

Expectations of the Audition**Phases:**

Lesson plan development

Micro-teaching experience (20-30 minutes)

Interview (15-20 minutes)

I have read through the expectations, preparation materials and I understand the rules and regulations governing the Iowa Cosmetology Educators, which is a subcommittee under the Cosmetologist and Barbers of Iowa.

Signature

Date: _____

CHECK LIST TO ENSURE SUCCESS

By _____: 20 day prior to the Audition Checklist: To help ensure your success, please follow the checklist.
(Date)

_____ Send in completed Audition Application 20 days prior
 _____ Check for \$ _____
 _____ Cover letter (1 copy)
 _____ Resume (1 copy)
 _____ References (1 copy)

Audition Day-bring with you.

Reporting Time: _____ (please arrive 15 minutes early)

Place: _____

_____ **Cover letter (4 copies-1 copy for each member of the ICE Exam Team)**
 A letter stating why you think you would be an eager asset to the Iowa Cosmetology Educators

_____ **Resume (4 copies-1 copy for each member of the ICE Exam Team)**
 Resume may include, but not be limited to the following: 1 page please

_____ **References (4 copies-1 copy for each member of the ICE Exam Team)**

1. Please provide 3 personal references included on the reference page of the resume who can attest to your character, commitment and enthusiasm.
2. Please provide 3 professional references included on the reference page of the resume who can attest to your work ethic, quality of your work, dedication and passion of the profession.

_____ **Lesson Plan (4 copies-1 copy for each member of the ICE Exam Team)**

_____ **Supplies and materials to demonstrate the microteaching presentation**

Resources

Please find the resources as a guide, if you have any questions-the ICE Team will be glad to help!

Cover letter (4 copies-1 copy for each member of the ICE Interview Team)

A letter stating why you think you would be an eager asset to the Iowa Cosmetology Educators

Resume (4 copies-1 copy for each member of the ICE Interview Team)

Resume may include, but not be limited to the following: 1 page please

- A. Credentials such as: post high school/secondary/graduate education and license(s) obtained.
- B. Professional work experiences.
- C. List of any offices (local and state) that you may have held.
- D. List of activities including: committees or other assignments, in which you have participated in, which would enhance your educator's role.
- E. List any additional training, other than cosmetology or barber school that may be valuable as an educator.
- F. Provide any competitions you have participated in.
- G. Add any other information that would indicate that you would be an asset to the Iowa Cosmetology Educators.
- H. List any memberships you have in other community organizations other than the cosmetology/barber profession.
- I. Provide 3 personal and 3 professional references.

References (4 copies-1 copy for each member of the ICE Interview Team)

1. Please provide 3 personal references who can attest to your character, commitment and enthusiasm.
2. Please provide 3 professional references who can attest to your work ethic, quality of your work, dedication and passion of the profession.

Lesson Plan-A plan of how you are going to teach the class (4 copies-1 copy for each member of the ICE Interview Team).

See sample included or develop your own.

Class title:

Time:

Place:

Instructor:

Objective:

Referenced materials: (DVD, Books, magazines etc.)

Materials need:

Room set up:

A-V: LCD projector, computer, flip chart, handouts (If using handouts please have 4 copies for the ICE Exam Team)

Lesson Content:

Summary:

Question & Answer